



Minutes of the Annual Parish Council Meeting held on Tuesday 19 May 2026

Present: Councillors J Greville (Chair), A French (Vice Chair), P Lightfoot, L Luxton, S Morton, D Northcott, M Potter, R Taper, Parish Clerk, Councillor J Candy (CC), 10 members of the public

076/26 Election of Chair

It was resolved to elect Councillor J Greville as Chair for the coming year. There were no other nominations.

077/26 Election of Vice Chair

It was resolved to elect Councillor A French as Vice Chair for the coming year. There were no other nominations.

078/26 Appointment of representatives to other bodies

None

079/26 Appointment of Committee members/Working groups

Finance and Internal Audit	A French, P Lightfoot
Road Safety/Traffic Management	M White, R Taper
Village Hall	A French, J Greville, P Lightfoot, L Luxton, R Taper
Parish Works	J Greville, M Potter
Media	J Greville, A French
Data Protection	J Greville, A French
Planning	S Morton, P Lightfoot, J Greville
Polperro Primary Academy	R Smith
Public Toilets	A French, P Lightfoot, J Greville, M White
Buses	L Luxton, M White
CAP	R Taper

080/26 Review of Policies & Procedures

There were no updates proposed to the Policies & Procedures following the annual review.

081/26 Open Session

PCSO Cocks had sent in the following report. Please accept my apologies for my nonattendance at this month's Community Council meeting. From 01/04/2026 – 30/04/2026 there were 4 crimes inc. 1 assault, 1 theft, 1 fraud and 1 harassment crime. Numerous patrols have been conducted around the area, and all was found to be in order. If there are any questions or matters arising for my attention, then please let me know in the usual manner.

The No parking sign outside Penhallow on Talland Hill has disappeared and someone is parking there on a regular basis. Clerk to report to CC.

Councillor Candy had sent in the following report.

- A) The pothole backlog stands at 2,034 currently on our system. However nearly 400 per day are being fixed, with the number reported dropping due to better weather. This is down from a peak of nearly 6,000
- B) I am awaiting further information re evening buses.
- C) I am awaiting the results of the consultation re Tamar Tags increases to Account Fees which closed on April 6th. Those with Tag Accounts will have had an email. The decision will be made in June.
- D) Cllr Martin White has met with Council Officers who deal with street cleaning re Landaviddy Lane.

- E) The damaged wall on Landaviddy Lane is due to be repaired when a team is available.
- F) The 40 mph speed limit extension. Asked for data.
- G) I have spoken to Cornwall Council about the village hall and hope to have a site visit.

A parishioner questioned the date of posting the agenda on the noticeboard.

A parishioner raised objections on planning application PA26/02900.

D Potts reported that from the 26 July there will be an uplift of the bus service over the summer holidays to every hour rather than every 2 hours. On Sundays the frequency will change from two hourly to hourly and run later than the previous timetable. It was noted that a subsidy would be required to operate the enhanced service before 26 July and beyond the main holiday season. However, due to the late notice it was agreed not to pursue this further. The Parish Council welcomed the new proposals and D Potts offered to relay their support for the enhanced service to the bus company.

082/26 Closed Session

Apologies for Absence – Councillors R Smith, M White, PCSO S Cocks

083/26 Members' Matters

Declarations of Interest – Nil

084/26 Minutes of the Meeting held on 21 April 2026

It was resolved to approve the minutes of the meeting held on the 21 April 2026 which were confirmed as a true and correct record.

085/26 Matters Arising from Last Meeting's Minutes (not addressed in the agenda)

None

086/26 Finance

1.1 Confirm there are no conflicts of interest with BDO LLP

It was confirmed that there were no conflicts of interest with BDO LLP

1.2 To receive and note the internal auditor's report

The internal audit report had been circulated and reviewed and everything was found to be in order. It was resolved to accept the report.

1.3 Approve year end accounts 2025/2026

The end of year financial report had been circulated to Councillors. It was resolved to approve the year end accounts.

1.4 Approve and sign the Annual Governance Statement

The AGAR had been circulated and Councillors approved the Annual Governance Statement which was signed by Councillor Greville.

1.5 Approve and sign the Accounting Statements

The Accounting Statement was approved by Councillors and signed by Councillor Greville.

1.6 To approve the latest Financial Statement and payments

It was resolved to approve the financial statement that had been circulated including expenditure totalling £13785.20.

087/26 Planning Applications

Applications

- PA26/02900 Old Mill House Inn Mill Hill Change of use from class C1 to C4

An application (PA20/11366) was made in 2020 for a change of use from public house with letting rooms and staff accommodation to a single private dwelling house with letting rooms over. Demolition and replacement of the single-storey wing to South was approved in July 2021. Under the present proposal the external appearance and materials will not change from those approved in 2021. Internally the rooms are being reconfigured to create a better use of the space, maintaining six self-contained letting rooms and a common

kitchen-dining area on the upper two floors. The owners are closely monitoring the project and they intend to live on the ground floor of the building. Although not a planning issue, the owners assure us that, as close neighbours of their tenants, they will take great care in screening applicants for tenancies.

This project will increase the numbers of full-time residents near the centre of the village and we see no objection to the application.

- PA26/02432 Peak House Talland Hill Listed Building Consent for re-rendering of exterior walls and renewal of windows
- PA26/02431 Peak House Talland Hill Re-rendering of exterior walls and renewal of windows

We have some concerns with this retrospective application for changes to the external appearance of a Grade II listed building which is located in a prominent location beside the road on Talland Hill. The modern render applied to the rear of the property on what is the closest surface to the public road has changed significantly from the original pebble/rough cast finish to a smooth contemporary appearance and does not match the pre-existing finish in any way. Moreover the most prominent window facing the road appears to be quite different from the original sash windows. This work was undertaken without permission or consultation hence this retrospective application to legalise the works. Much is made of the ecological benefits of the works either undertaken or proposed in the application, nothing is mentioned about the aesthetic or preserving the heritage appearance of the render works which will set a precedent to works undertaken on similar or unrelated finishes to structures in the conservation area.

In summary, we object to this application and would support a requirement for any mitigating measures, such as the application of a further coat of pebbledash/rough cast to match the pre-existing, and a replacement of the new window to more closely match the original.

- PA26/02285 Wild River Coffee House The Coombes Change of use from cafe to residential dwelling Policies in both the Cornwall Local Plan and Polperro's Neighbourhood Development Plan do not approve of changes of use which will diminish local services, unless it can be demonstrated that a particular business is no longer commercially viable. The application for the Wild River Coffee House in The Coombes states that the business has been in operation for approximately two years, during which time it has become evident that the business model is unsustainable in this location because of its limited capacity, its location near the edge of the village where footfall is limited, and the many other established cafés, restaurants, and pubs in Polperro. The loss of this small unit will not result in a deficit of community facilities or services.

We have no reason to contest this assessment and therefore we have no objection to the application. We do however insist that the property has a condition attached that it is designated as a primary residence only as per the approved Neighbourhood Plan.

Appeals

- Appeal reference number: 6004617 The Pallace, Quay Road, Polperro - Dismissed

Approved

- PA26/01368 59A Carey Park Killigarth Replacement extension and refinishing existing pebble dashed walls of existing dwelling with painted render
- PA25/08500 The Old Vicarage Talland Bay Proposed replacement shed, new glass house and pond with variation of condition 2 of decision notice PA25/00750 dated 27.03.2025.
- PA26/00563 4 Langreek Bungalows Langreek Road Installation of off street parking area with EV charging point
- PA26/00003 Proposal Listed building Consent to repair the existing guttering and downpipes. Repair rotten and deteriorated timber and paint all exterior woodwork. All existing windows and doors will be retained. Repair and repaint render .Replace broken slate tiles like for like. Remove and reinstate existing section of shallow sloping roof to rear of property above bathroom Polperro House 2 - 3 Hillside Talland Hill

Preapplication advice given

- PA26/00551/PREAPP Crumplehorn Inn The Coombes Exception notice to remove 9 Larch and Leylandi trees
- PA26/00290/PREAPP Kit Hill House Talland Hill Exception notice for 1x mature Monterey Pine to remove failed hung up tree which could lead to the failure of other trees
- PA26/00267/PREAPP Polperro Bay Cottage The Warren Pre application advice for timber frame storage shed

088/26 Public Toilets update

An application for an environmental permit Part B6.5: Discharging treated domestic sewage effluent (no trade) of up to 15 cubic metres (15m³) a day into ground or up to 20 cubic metres (20m³) a day to surface water is being processed by Stenlakes for Talland Bay Toilets

089/26 Village Hall update

A draft lease is being investigated.

090/26 Big Green update

It was agreed to purchase a monthly Wi-Fi subscription for the Big Green CCTV.

It was agreed to accept the quote from S G Landscape & Gardening Services for planting & cleaning Big Green.

It was agreed to ask for more details on the hanging baskets.

Councillors Luxton & Taper to liaise with the contractor to confirm the finer details.

091/26 Polperro Royal British Legion donation of Defibrillator for Big Green

It was agreed to accept the offer of a defibrillator from the RBL. M Potter to liaise with the RBL to clarify the details eg checking & maintenance.

092/26 Parish Council drop in sessions

Councillors White, Smith and Luxton to form a working group and bring back any proposals to a meeting.

093/26 Correspondence for action

- Polperro Promotion Group Community Interest Company grant request £1000. It was resolved to make a grant of £1000 towards the Harbour toilets.
- The Parish Council remains keen to pursue the Jonathan Couch statue proposal and will be writing to discuss how to move the project forward.

094/26 Clerks Report

Nothing to report.

095/26 Any Other Business – For Report Only - The Council cannot lawfully make financial decisions on items discussed under this heading. This heading is for reporting items of interest only.

None

096/26 Correspondence for information

- Jonathan Couch unveiling - Sunday 27 April
- Neighbourhood Priorities Statement Presentation
- Cornwall Bus Conference - Wednesday 24 June – M White booked on
- Town and Parish Council Newsletter: 8 May 2026
- South East Cornwall CAP Climate Change network – dates
- Letter to Town and Parish Councils from Cornwall Council's Cabinet
- Weekly Update from Anna Gelderd MP
- Joint Letter to Local Councils re Public Realm
- Notice of intention to commence preparation of the Cornwall Local Plan
- Consultation on the draft Cornwall Seascape Character Appraisal

- Neighbourhood Priorities Statements (NPS) Information Event - 28 April 2026
- National Highways: A38 Saltash Tunnel update (16 April 2026)
- Cornwall Council glyphosate proposals

097/26 Time, Date and Venue of Next Meeting – 7.00pm on **Tuesday 16 June 2026** in the Village Hall

Confidential

098/26 Clerks Salary review

It was resolved to increase the Clerks salary to SCP 27 from 1.6.26

Signed **Date**