



*Chairman: Mr D Pengelly*

14 May 2024

Members of Polperro Community Council are hereby summoned to attend the Annual Parish Council Meeting on Monday 20 May 2024 7.00pm in the Village Hall. The agenda for the meeting is detailed below. Members of the public are also welcome to observe the meeting and may address the Council on agenda items during open session at the discretion of the Chair.

*L Storey*

*Clerk to Polperro Community Council*

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## MEETING AGENDA

- 1 Election of Chair
- 2 Election of Vice Chair
- 3 Appointment of representatives to other bodies
- 4 Appointment of Committee members/Working groups
- 5 Review of Policies & Procedures
  
- 6 **Open Session**
  - 6.1 Police Report –To receive a report from Devon & Cornwall Police on local issues.
  - 6.2 Public Participation- to hear from members of the public who wish to speak on agenda items.
  
- 7 **Closed Session**
  - 7.1 Apologies for Absence - To receive and approve reasons for absence.
  
- 8 **Members' Matters**
  - 8.1 To receive any declarations of interest in matters to be considered at this meeting.
  
- 9 **Minutes of the Last Ordinary Meeting**
  - 9.1 To confirm accuracy and sign as correct minutes of the meeting held on 15.4.24
  
- 10 **Matters Arising** – To update members on matters arising from the last meeting (not otherwise addressed in the agenda).
  
- 11 **Finance**
  - 11.1 Confirm there are no conflicts of interest with BDP LLP
  - 11.2 To receive and note the internal auditor's report
  - 11.3 Approve year end accounts 2023/2024
  - 11.4 Approve and sign the Annual Governance Statement
  - 11.5 Approve and sign the Accounting Statements
  - 11.6 To approve the latest Financial Statement and payments £22459.37

## **12 Planning**

### Applications

- PA24/03113 Jackna-Parc Landaviddy Lane Works to trees in a conservation area (CA), works include Twin stemmed Sycamore pollard the Sycamore in question to a point just above the main union.
- PA24/02556 Sclerder Abbey Sclerder Lane Crumplehorn The proposal is to erect a single Polytunnel
- PA24/02557 Sclerder Abbey Sclerder Lane Crumplehorn Listed Building Consent to erect a polytunnel

### Approved

- PA24/01857 Killigarth Manor Caravan Park Listed Building Consent for remedial works to address damage to a parapet. Partial/full re-rendering of the west gable

### Refused

- PA24/01507 San Souci Brentfields Proposed extensions, relocation of privacy screen and solar array

## **13 Reports – To hear and/or discuss content of reports on the following:**

### **13.1 Cornwall Council Matters**

### **14 Public Toilets update**

### **15 Village Hall update**

### **16 Big Green update**

### **17 Telephone box**

### **18 Correspondence for action**

- Hamlet designator sign - Porthallow

### **19 Clerks Report**

### **20 Any Other Business – For Report Only**

### **21 Correspondence for information**

- Changes to Bus Service 73 - Monday 13th to Friday 17th May
- Cornwall Community Flood Forum Newsletter
- Local Council Planning Training: 13 June 2024 - Short term lets and Article 4s; Community
- Western Gateway and Peninsula Transport STBs publish Electric Vehicle Charging Study
- CALC training reminder: out & about open surgery and other training opportunities
- Young farmers activity day
- Kilminorth Klipping
- CALC free briefing - biodiversity net gain (bng) presentation
- Climate Training sessions
- Closure Order - Talland Hill, Polperro
- Closure Intention - Talland Village Road Sign, Porthallow
- Closure Order - Lansallos Street, Polperro, Looe
- Cornwall and the Isles of Scilly Safeguarding & Community Safety Newsletter

### **22 Time, Date and Venue of next Parish Council Meeting 7.00pm on Monday 17.6.24 in the Village Hall**

### **23 Confidential items**

#### **a. Clerks salary review**